



The KidsLink School, located in Streetsboro, is currently hiring for a part-time school based Medical Assistant to carry out all daily and ongoing functions of the school clinic with management from on-site RN and MD. The KidsLink School is a year round program which services students with behavioral and developmental disabilities and related diagnoses. Individual in this role is paid on an hourly basis for 25 hours per week on our modified school calendar- 40 weeks per year.

Daily Responsibilities:

- Complete all student medication administrations and proper documentation.
- Manage student health emergency action plans.
- Address student health concerns as needed.
- Maintain all student health paperwork.
- Manage school clinic inventory.
- Oversee school health and safety protocols.
- Lead health and wellness training for new staff.
- Develop and assist with student educational programs on health topics.
- Assist with medical emergencies as needed.

Job Requirements:

- CMA or RMA REQUIRED.
- Completion of a Medical Assistant course from an accredited/recognized school.
- 2+ years of experience as a medical assistant, preferably with school aged children.
- Must work in partnership with KL team, students and their families.
- Must be comfortable in a fast paced and quickly changing environment.
- Must have a positive attitude and ability to be flexible.

If you are interested in employment opportunities with us, please visit our website (www.kidslinkschool.com) or submit your updated resume to Dr. Nevada Reed, at careers@kidslinkohio.com

About KidsLink

KidsLink Neurobehavioral Center is a multi-specialty group treatment center for children and young adults with developmental disabilities. Services include Psychology, Neurology, Psychiatry, Speech Therapy, OT, ABA and specialized academic tutoring. Kidslink School serves full time students with autism and other developmental disabilities who have intensive behavioral needs.